

STATE OF HAWAII  
DEPARTMENT OF EDUCATION  
PROCUREMENT AND CONTRACTS BRANCH

February 10, 2005

ADDENDUM A

TO

REQUEST FOR PROPOSALS

RFP No. EDN F05-008

ALTERNATIVE LEARNING CENTER FOR THE  
LEEWARD DISTRICT OF THE DEPARTMENT OF EDUCATION

An orientation meeting for this RFP was conducted on January 27, 2005. The questions raised during the meeting are listed below. The following answers are hereby provided:

1. Will Students referred to the program include 6<sup>th</sup> grade Middle school students?  
Not usually. Students will more often be at least in grades 7 through 12.  
*Reference Section 2(I)(C) Description of the target population to be served*
2. Will DOE provide technical assistance for standards?  
Yes, if so requested and mutually agreed upon.  
*Reference Section 2(III)(A)(9) Program assessments and Monitoring Student Progress*
3. May an Applicant use their own incident form in lieu of the DOE Incident report?  
DOE will consider adopting an Applicants form. The Applicant should submit a sample at time of proposal.  
*Reference Section 2(III)(A)(7) Student Discipline*

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The following changes are hereby made (changes appear in ***bold/italics***):

1. Average number of students requiring services under this RFP was stated as twenty eight (28) per day for the Leeward District. Wherever stated as 28, the ***average number of students per day is changed to sixty (60)***.
2. Section(I)(E) Probable funding amounts, source and period of availability  
It is expected that the current level of funding in the amount of approximately ***\$230,000*** ~~*\$180,000*~~ will be allocated for this contract period.
3. Reference Section 2(III)(A)(7) Student Discipline  
Add the following to paragraph a:  
***If the Applicant would like to utilize an incident report form other than the DOE Incident report form, the Applicant shall submit a sample form with the Proposal, and request the form be considered for substitution. Approval of Applicant's form as a substitute for the DOE Incident form will be at the discretion of the CAS. If the form is accepted, the Applicant will be notified at time of contract award.***
4. Section 2(III)(B)(8) Pricing structure or pricing methodology to be used  
DOE reserves the right to exceed the monthly group rate by no more than ***five*** ~~*two*~~ students during any given day of the month at no extra cost.